



Executive Cabinet Minutes
Monday, June 2, 2025. 9:00 AM
Alumni Room

Members:

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|--|--|
| <input type="checkbox"/> Dr. Zahi Atallah | <input type="checkbox"/> Megan Kasner (absent) |
| <input type="checkbox"/> Gail Raasakka or Katie Renville (Non-Voting Member) | <input type="checkbox"/> Travis Kitchens |
| <input type="checkbox"/> Hunter Berg | <input type="checkbox"/> Brittany Mayo |
| <input type="checkbox"/> Harrison Lucas | <input type="checkbox"/> John Mercer |
| <input type="checkbox"/> Alex Herman | <input type="checkbox"/> Keith Olson (absent) |
| <input type="checkbox"/> Dr. Bernell Hirning | <input type="checkbox"/> Deb Halvorson |
| <input type="checkbox"/> Jenae Hunter (Non-Voting Member) | <input type="checkbox"/> Brittany Kilgore |

Action Item

- 1) Minutes approval for May 19
- 2) Agenda additions and approval
 - a. Travis motion to approve agenda and minutes from previous meeting. Deb second.
 - i. Committee approved

Running Agenda

- 1) Enrollment/Recruitment (Megan)
 - a. Dr. Atallah shared data from Ad Astra.
- 2) Monthly Marketing Update (Brittney)
 - a. Brittany shared PowerPoint.
- 3) Capital Project
 - a. Shared drone video of turf and healthcare building.
 - b. Tours have started for community and private.
- 4) Legislative Update
 - a. Shared information at Rep. Fedorchak roundtable and healthcare meeting.
 - b. Update on Financial Aid funding and changes from NDUS.
 - c. SBHE meeting update
- 5) Personnel/Job Posting Updates
 - a. Shared personnel update excel.

Agenda

1. Digital Accessibility (Brittney)
 - a. EC members will review guidelines and get back to Brittany for suggestions. If she doesn't hear by Friday, she will send the guidelines to the group of employees who have social media pages.

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2. Policy 500 Section
 - a. 512.06 Student Driver and Use of State Fleet
 - i. Tabled from last meeting, currently with Carol for review. (tabled)
 - b. 520.06 Title IX
 - i. Tabled from last meeting – reviewing in Title IX committee. (tabled)
 3. Policy 600 Section
 - a. 605.12 Academic Freedom and Tenure (Tabled) (ready with Dr. Atallah notes)
 - i. Tabled until SBHE completes policy guidelines.
 - b. 605.22 Standing Committee (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - c. 605.32 Nonrenewal, Termination or Dismissal (Tabled)
 - i. Tabled until SBHE completes policy guidelines.
 - d. 612.02 Faculty Grievance
 - i. Tabled until SBHE completes policy guidelines.
 - e. 618.1 Tobacco Free Campus (Ready for Review)
 4. Policy 700 section
 - a. 703.11 Early Retirement
 - i. Tabled for Harrison to look at early retirement contracts
 5. Policy 800 Section
 - a. 802.74 Identity Theft Prevention
 - i. Tabled, waiting on recommendations from John
 - b. 806.24 Staff and Faculty Recruitment Expenses
 - i. Tabled, until after Administrative Council meets to discuss policy
 6. Policy 900 Section
 - a. 906.01 Emergency Preparedness and Management
 - i. All Tabled until next cabinet.

Department updates